

**OFFICIAL SUMMARY PROCEEDINGS OF THE BOARD OF  
COUNTY COMMISSIONERS, TETON COUNTY, WYOMING**

The Teton County Board of Commissioners met in regular session on **July 9, 2018** in the Commissioners Chambers located at 200 S. Willow in Jackson. The meeting was called to order at 9:09am.

Commission present: Mark Newcomb Chair, Natalia Macker Vice-Chair, Greg Epstein, Smokey Rhea, and Paul Vogelheim

**ADOPT AGENDA**

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to adopt today's agenda with the following changes:

**TO ADD:** Human Service/Community Development Contracts for Service – The Children's Learning Center

**TO ADD:** Wilson Boat Ramp Update

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

**PUBLIC COMMENT**

There was no public comment.

**ACTION ITEMS**

**1. Consideration of Payment of County Vouchers**

A motion was made by Commissioner Vogelheim and seconded by Commissioner Rhea to approve the July 9, 2018 voucher run in the amount of \$1,126,398.06. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

**2. Consideration of Administrative Items**

- a. 24-Hour Liquor Permits
  - i. Hotel Terra / Spur Catering (3 Permits)

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the catering permits submitted by Hotel Terra / Spur Catering for the Senior Center Fundraiser on July 10, 2018, the Jabil Board Meeting on July 19, 2018 and the Caiman Energy Dinner on July 23, 2018 with each license being valid for a 24-hour period.

There was no public comment.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

- b. SLIB Drawdowns
  - i. ISWR Landfill Closure

A motion was made by Commissioner Macker and seconded by Commissioner Epstein to approve the drawdown request for the ISWR Landfill Closure as presented.

There was no public comment.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

- c. Tax Corrections

There were no tax roll corrections.

- d. Human Service/Community Development Contracts for Service
  - i. The Children's Learning Center

A motion was made by Commissioner Macker and seconded by Commissioner Rhea to approve the contract for services pursuant to the adopted FY2019 budget appropriations for Human Services/Community Development.

There was no public comment.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

- e. Special Events Permits – Applications Pending
  - i. Teton Mountaineering Annual Cache-Game Trail Run, July 14, 2018, Cache-Game Creek Trail System, 100 Participants

**3. Consent for Proposed Outgoing Commissioner Correspondence**

- a. Teton County Building Corporation – Thank You

A motion was made by Commissioner Vogelheim and seconded by Commissioner Rhea to approve the letter to Kraig Kolbert, TR Pierce, Scott Pierson with regards to the Teton County Building Corporation and their service.

There was no public comment.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

b. YNP Superintendent Wenk – Thank You and Recognition

A motion was made by Commissioner Vogelheim and seconded by Commissioner Rhea to approve the letter Superintendent Wenk.

There was no public comment.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

c. Teton County School District – Teton Village/Stilson Properties

A motion was made by Commissioner Rhea and seconded by Commissioner Vogelheim to approve the letter to the Teton County School District Board of Trustees expressing our concern about a school out at the Village and our willingness to work as partners in finding a better location.

There was no public comment.

Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

At 9:22am, a motion was made by Commissioner Macker and seconded by Commissioner Epstein to convene an executive session pursuant to Wyoming Statute §16-4-405(a) (vii) To consider the selection of a site or the purchase of **real estate** when the publicity regarding the consideration would cause a likelihood of an increase in price. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

**EXECUTIVE SESSION**

Commission present: Mark Newcomb-Chair, Natalia Macker-Vice Chair, Greg Epstein, Paul Vogelheim, and Smokey Rhea.

Others present: Sherry Daigle, Alyssa Watkins, Keith Gingery, Paul Cote, Brett McPeak – Realtor, and Shelley Fairbanks.

At 9:41am, a motion was made by Commissioner Macker and seconded by Commissioner Rhea to adjourn from executive session. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

No action was taken.

A motion was made by Commissioner Epstein and seconded by Commissioner Macker to direct staff as discussed in executive session. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

**DISCUSSION ITEMS**

**1. Known Matters for Discussion**

A. Wilson Boat Ramp Update

Steve Ashworth, Director of Park and Recreation, updated the Board on the problems at the Wilson Boat Ramp. The level of service standard is to take care of the interface from the river up the ramp to ensure safety conditions and concerns. They do not go into the river to make large scale manipulations to improve accessibility. Over the course of the last few years, Parks and Recreation has partnered with the Snake River Fund, who has contracted with Yellow Iron to go into the river and extract gravel in order to create a channel to make easier access into the river. About 10 days ago, after monitoring the river, options were discussed as to what needs done now. One option is to extract gravel from the ramp area to create a deeper pool at the edge of the ramp. The goal of that is to get boats in and out of the river easier. It's difficult to be reactionary in a timely manner when not on your own property. There are snags and debris on the island that they will be cleaning up also.

Discussion between the Board and staff included the County's responsibility with annual maintenance, input from outfitters, and different types of watercraft have different needs.

The meeting was adjourned at 10:03am and reconvened at 10:08am.

B. Workshop – Prevention Management

Alyssa, Board of County Commissioners Administrator, presented to the Board updated information regarding the options for delivery of prevention-based services in Teton County. Counties wishing to receive prevention monies from the state are expected to submit an application and sign a Prevention Services Grant contract Scope of Work (SOW). The SOW identifies and describes key milestones, deliverables for services, and products required to received local funding for community-based alcohol, tobacco, opioid, other drug, and suicide prevention efforts.

It requires counties to appoint one person to be responsible for grant administration, tracking, reporting and grant compliance. The bulk of the work, however, lies in fulfilling the SOW itself, which may be accomplished using staff employed by the County or via sub-contract (s) with a third party or parties. The scope of work requires Teton county to work with a local prevention coalition to implement the jointly approved work plans and capacity building plan.

Discussion between the Board and staff included changes to budget.

Todd Smith, Chief of Police and Prevention Coalition member, addressed the Board regarding Coalition would recommend Options A (housed in County) or B (housed within a Community Based Organization) for services of a grant administrator, and recommended changes the Coalition made to the budget.

Jodie Pond, Director of Environmental and Public Health, addressed the Board regarding changes to the budget specifically the salary match for personnel, decreased meeting expenses. Under Option A for the County, it is recommended to not take administrative overhead, so more money can go into prevention services.

Discussion between the Board and staff included the Coalition have some kind of formal structure, and the two options and recommended costs for the administrator.

Trudy Funk, Curran-Seeley and Prevention Coalition member, addressed the Board regarding the recommended Option A with the administrator housed within the County, giving the most money for direct services, formalizing the Coalition to have the final decision on how the direct service funds are paid out, and gives the Coalition the ability to be able to look at different prevention opportunities not thought of yet.

Deidre Ashley, JH Community Counseling Center and Prevention Coalition member addressed the Board regarding proposal to group to have one committee with two sub-groups (tobacco/alcohol and suicide), Statement of Work has a lot of requirements attached to it, with Federal dollars and County funds it has different policies attached, and hybrid system – local control.

Todd Smith, Chief of Police and Prevention Coalition member, addressed the Board regarding having the Department of Health administer the grant and a county employee working directly with the BCC Administrator.

Discussion among the Board included getting application signed and submitted, grant amount is predetermined, budget differences, county oversight of funds if the contract is signed by county, easier to work under Option A, advisory board is just that, advisory board provides service reports/county does vouchers, allow Coalition to have a say on how funds are spent, timeline after application, and draft contract – payments.

There was no public comment.

A motion was made by Commissioner Macker and seconded by Commissioner Rhea to direct staff to submit the application to the Department of Health utilizing the Teton County Prevention Grant Budget Option A as revised by the Coalition on July 6, 2018, which references a Community Prevention Coordinator, Grant Administrator housed as an employee of Teton County and includes an amount of \$140,466 for community prevention service implementation. Chair Newcomb called for a vote. The vote showed all in favor and the motion carried.

The meeting was recessed at 10:49am and reconvened at 10:53am.

## **2. Other Matters for Discussion**

### **A. Application for TAP Grant**

Sean O'Malley, Director of Public Works, requested to have an item on the July 16, 2018 agenda – Consideration of TAP Grant Application. The grant is 80/20 match for \$400,000 (request \$320,000, match with \$80,000).

Discussion between the Board and staff included options for matching fund amount of \$80,000, only project is Old Pass Road, up until 3-4 years ago there has been no maintenance on the Old Pass Road (approximately 52 years ago),

Jim Burdine addressed the private donation issue. He is confident they can raise the funds.

## **MATTERS FROM COMMISSIONERS**

**Calendar Review.** The Board reviewed their weekly calendars.

**County Commissioner Administrator Updates.** Alyssa Watkins, County Commissioner Administrator had no updates.

### **Commission updates**

- A. Greg Epstein updated on Housing Supply Board – JH Public Art opportunities, Redmond St Rentals, Housing Supply Plan, potential ARU Fund – how to get off the ground.
- B. Mark Newcomb updated on WPLI – charter as drafted by the committee is not 100% consensus based.
- C. Natalia Macker had no updates.
- D. Paul Vogelheim had no updates.
- E. Smokey Rhea had no updates.

## **MATTERS FROM COMMISSION**

Commissioner Epstein talked about the “Y” intersection. Overall, he thinks it is working well but trying to turn left into Cutty's and the storage is not working at all. He believes there needs to be a conversation with WYDOT. The “Y” intersection is in the town limits.

## **ADJOURN**

A motion was made by Commissioner Rhea and seconded by Commissioner Macker to adjourn. Chair Newcomb called for the vote. The vote showed all in favor and the motion carried. The meeting adjourned at 11:31am.

Respectfully submitted: sdf

TETON COUNTY BOARD OF COMMISSIONERS

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Mark Newcomb, Chair

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Natalia D. Macker, Vice-Chair

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Greg Epstein

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Paul Vogelheim

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Kathleen "Smokey" Rhea

ATTEST:

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Sherry L. Daigle, County Clerk

**TETON COUNTY CLERK'S OFFICE  
07-09-2018 WARRANTS**

<b>Warrant Number</b>	<b>Name</b>	<b>Amount</b>
360909	ACE HARDWARE	1,246.96
360910	ADVANCED GLASS & TRIM LLC	1,497.00
360911	ALLEGIANCE BENEFIT PLAN MGMT	65,500.64
360912	ALLEGIANCE BENEFIT PLAN MANAGEMENT	123.50
360913	AMERICAN RED CROSS	484.00
360914	AMY L. BARNES	71.40
360915	ANGEL'S PAINTING	27,360.00
360916	ANDY ZIMMERMAN	121.24
360917	ARCHITECTURAL BUILDING SUPPLY	67.72
360918	ACI	2,405.00
360919	AT&T MOBILITY	1,830.88
360920	BILLI JENNINGS	30.52
360921	BILLY NUNN	52.50
360922	BOB BARKER COMPANY, INC.	864.09
360923	BRIAN COE	252.78
360924	BRIAN SCHILLING	930.27
360925	CALIN C BRACKIN	10,625.00
360926	cbm MANAGED SERVICES	1,387.43
360927	CELLBRITE USA, INC	3,850.00
360928	CENTURYLINK	119.97
360929	CENTRAL STATES WIRE PRODUCTS INC.	2,395.91
360930	CHARTER COMMUNICATIONS	74.98
360931	CREATIVE CURIOSITY	67.50
360932	DAVE GUSTAFSON	52.50
360933	DAVID WALDMAN	123.41
360934	DELTA DENTAL	22,210.20
360935	DEAN'S PEST CONTROL LLC	200.00
360936	DOT FHWA	2,877.52
360937	ECO COUNTER	29,150.00
360938	ELECTION SYSTEMS & SOFTWARE LLC	1,580.25
360939	ELISABETH M. W. TREFONAS	2,480.00
360940	EMERGENCY SERVICE MARKETING CORP IN	810.00
360941	ENERGY 1 LLC	1,338.87
360942	E.R. OFFICE EXPRESS INC.	4,639.59
360943	ENVIRONMENTAL SYSTEMS RESEARC	4,000.00
360944	EUGENE N GOSSELIN	105.00
360945	EXUM MOUNTAIN GUIDES	2,973.00
360946	FEDERAL EXPRESS CORP.	58.16
360947	FIVE COUNTY JOINT POWERS BOARD	22,560.00
360948	RYAN M HALVERSON	1,500.00
360949	GLOBAL KNOWLEDGE TRAINING LLC	2,495.00
360950	GOLDER ASSOCIATES INC	5,651.89
360951	GOVERNMENT FINANCE OFFICERS ASSN.	150.00

360952	GREG EPSTEIN	120.00
360953	GREENWOOD MAPPING,INC	1,691.25
360954	HARRIS COMPUTER SYSTEMS	32,196.08
360955	HEALTHSPACE USA INC.	5,600.00
360956	HIGH COUNTRY LINEN SUPPLY LLC	490.21
360957	HUNT CONSTRUCTION, INC.	13,745.00
360958	INTERSTATE BATTERY SYSTEM OF IDAHO	373.90
360959	INTERNATIONAL CODE COUNCIL INC.	135.00
360960	INTERMOUNTAIN AQUATICS, INC.	6,441.25
360961	JACKSON CURBSIDE, INC	180.00
360962	JACKSON PAINT & GLASS, INC.	314.03
360963	JACKSON PEDIATRICS,P.C.	2,532.50
360964	JACKSON PRINTING	347.00
360965	JANTINA TUTHILL	189.44
360966	JC ASSOCIATES GROUP LLC	700.00
360967	JENNIFER REDFIELD	52.50
360968	JENNIFER SIMMERS	49.17
360969	JH20 WATER CONDITIONING & FILTRATIO	16.00
360970	JACKSON HOLE CHILDREN'S MUSEUM INC.	3,709.00
360971	JACKSON HOLE PLAYHOUSE	92.00
360972	JACKSON HOLE SECURITY LLC	267.40
360973	JOHN KIDWELL	1,500.00
360974	JTEC INC.	3,490.00
360975	KIMBERLY JEANNE MCINTYRE	134.00
360976	KNO2 LLC	27.16
360977	LINTON'S BIG R	249.95
360978	LLOYD WISER	73.75
360979	LOCAL GOVERNMENT LIABILITY POOL	138,581.00
360980	LOWER VALLEY ENERGY	1,532.81
360981	MARY FAULKNER	26.25
360982	MAURENE GUSTAFSON	52.50
360983	MARY MARTIN	367.33
360984	MASIMO AMERICAS, INC.	594.00
360985	MERIDIAN ENGINEERING P.C.	718.75
360986	MIKE HAZLETT	500.00
360987	MOST DEPENDABLE FOUNTAINS	2,500.00
360988	MODULAR SPACE CORPORATION	465.08
360989	MOUNTAIN WEST ELECTRICAL SRVC LLC	7,994.64
360990	NAVITUS HEALTH SOLUTIONS, LLC	16,388.67
360991	NATALIA D. MACKER	120.00
360992	NATIONAL BUSINESS SYSTEMS INC.	1,000.00
360993	NELSON ENGINEERING COMPANY	1,695.00
360994	NETSUPPORT INCORPORATED	836.80
360995	ON GRADE BLADE SERVICE, LLC	45,040.35
360996	OPEN CREATIVE & CO	3,035.00
360997	PARTSMASTER	30.15
360998	PAUL VOGELHEIM	120.00
360999	PLANET JACKSON HOLE	1,171.00
361000	POLICE LEGAL SCIENCES INC.	1,200.00
361001	PORTERS OFFICE PRODUCTS	186.25
361002	POWDER STASH CONSTRUCTION	8,732.00
361003	HAL JOHNSON JR-PROFESSIONAL EXPRESS	821.04
361004	RED'S AUTO GLASS	40.00
361005	SALLY HUMPHERYS	100.00
361006	SHELLEY FAIRBANKS	100.00
361007	SHANE FLUD	52.50
361008	SHERWIN-WILLIAMS CO.	1,361.40
361009	SILVER CREEK SUPPLY	1,202.23
361010	SILVER STAR COMMUNICATIONS	687.72
361011	SOUND DECISION AV	11,415.00
361012	MAXWELL DESIGN INC.	4,550.00
361013	SPRINKLER SPECIALTIES, INC	85.00
361014	STAPLES CREDIT PLAN	140.86

361015	STEPHANIE CROCKETT	42.00
361016	STERICYCLE, INC.	262.83
361017	STEVE GABRIELSON	800.00
361018	STEPBACK LEADERSHIP CONSULTING LLC	7,750.00
361019	TETON COUNTY CLERK'S OFFICE	12.00
361020	TETON COUNTY TREASURER	34,783.89
361021	TETON BACKCOUNTRY RENTALS	24.00
361022	TETON COUNTY CLERK	12.00
361023	TERRA FIRMA ORGANICS, INC.	63,069.62
361024	TETON MEDIA WORKS INC.	10,175.47
361025	TETON MOTORS	3,552.00
361026	TETON TRASH REMOVAL INC.	1,358.25
361027	TETON YOUTH & FAMILY SERVICES	1,319.00
361028	THYSSEN-KRUPP ELEVATOR CORP.	873.81
361029	THE WRANGLER, HORSE & RODEO NEWS	204.50
361030	TM COMMERCIAL CLEANING LLC	4,345.00
361031	TORMACK CUSTOM SCREEN PRINTING	672.00
361032	TORMACK CUSTOM SCREEN PRINTING, INC	624.08
361033	TODD F. HARLEY	860.60
361034	TOWN OF JACKSON	35,693.57
361035	TRANSAMERICA EMPLOYEE BENEFITS	2,215.71
361036	TRILOGY INTEGRATED RESOURCES LLC	6,000.00
361037	TRANAMERICA LIFE INSURANCE COMPANY	1,519.70
361038	TYLER TECHNOLOGIES INC.	911.27
361039	VALLEY OFFICE SYSTEMS	52.07
361040	VARIDesk LLC	890.00
361041	VERIZON WIRELESS	40.03
361042	VISA	17,269.24
361043	WACO	310.00
361044	WARREN PENNICK	52.50
361045	W.A.R.M. PROPERTY INSURANCE POOL	216,857.79
361046	WATCHGUARD SECURITY SYSTEMS	187.00
361047	WEST POINTE ELECTRIC SOLUTIONS INC	20,910.00
361048	WEST BANK SANITATION	151.18
361049	WESTERN STATES EQUIPMENT	1,200.00
361050	XEROX CORPORATION	950.58
361051	YELLOW IRON EXCAVATING, LLC	135,971.77