

**Teton County Fair Board
Regular Meeting Agenda
Fair Office – 305 West Snow King Ave
Monday June 25th, 2018 – 5:30p.m.**

PLEASE SILENCE ELECTRONIC DEVICES DURING THE MEETING

I. CALL TO ORDER

A. Emily called the meeting to order at 5:27 pm.

II. PRONOUNCEMENT OF QUORUM

A. Emily Beardsley, Gary Hardeman, Thomas Smits, Peter Long, Marybeth Hansen, Matt Hall and Lauren Long present.

III. PUBLIC COMMENT

All (3-5 mins)

IV. UNFINISHED BUSINESS

All (20 mins)

a. Radio Advertising Package

i. The board reviews the estimate the local radio sent to advertise for the fair. Thomas motions to accept the bid for \$1496. Gary seconds. All in favor. Passes unanimously.

b. DJ Elliot to accompany Jeff Moran for night events

i. Emily says DJ Elliot was definitely a great addition to Jeff Moran's announcing. Thomas moves to pay the DJ \$500 per event that Jeff Moran is announcing. Marybeth Seconds. Peter would like to know what the DJ provides. He provides his own equipment and fills in the awkward silences with music. Matt says that seems expensive. Thomas says he would be paid the same as the announcer and that seemed fair. They did try to lower the amount, but it was less than what he usually charges. It would still be under budget. Marybeth texted Jeff how much they would pay the DJ. Thomas remits his motion. Marybeth motions to pay the DJ \$400 per night. Thomas seconds the motion. Peter asks if he would be ok with \$1000 for 3 nights. Marybeth Texts Jeff. It made a huge impact last year when they did their duo during the pig wrestling. Marybeth withdraws her motion. Peter motions to pay the DJ \$1000 for 3 Days Gary seconds. All in favor. Passes unanimously.

c. Fair Board Member commitment sign-up

i. Emily says there are stuff missing for the day stuff. Gary will meet with Steve for painting. Adrienne needs a buckle. Staff will order the buckle for Adrienne. Rachel wanted to double check what the staff hours will be during fair.

ii. Marybeth, Peter, Thomas and Gary can help with vendor booth check in. It is a lot of juggling the vendors where they want to be vs where it used to be. Gary says they will take down some fences for them to drive in and unload. Please make sure their flashers are on.

iii. Marybeth will be doing the Bingo set up. Marilyn made bingo prizes last year and volunteered to do them again this year. MB says to only make 10 this year instead of 12.

iv. There are fair board meetings everyday at 8am everyday starting Thursday July 26th. Gary says maybe we should start doing it on Wednesday morning before the free concert. Gary says we should have a 'Need board' a 'better board' and a

'help board' and pencil in ideas throughout fair. The fair board is not allowed to count cash anymore only staff.

- v. Regarding the concert Shannon and Jeff really manage the concert. Although in the contract they needed a dressing room or a hospitality tent. Thomas says it could be rodeo bathrooms. The board may need to get a 12x12 tent with sides on it.
- vi. Gary intercedes that we need (100) 12 ft tables for fair. The board liked the banquet tables more than the picnic tables.
- vii. Thursday Team pig wrestling check in 2 people – Emily and Matt can do it. Lauren says they should set up tables outside on the sidewalk instead of inside the office. 1 additional board member helping selling tickets on Thursday – Marybeth. Costume judge – need 2 judges for that Emily and Thomas will do it. Wrangling teams a lot of people were in the arena - Marybeth. Lining up the teams before Marybeth said 3 to teams in the gate then so on – Corrales of teams – Lauren, Gary will do the flag and gate at pig wrestling. Timer for pig wrestling is by the people who bring the pigs. Staff does the checks for the winners. Macy's needs to be on their way at 10pm to suck up the mud so the ninja can set up the obstacle course. The pig wrestling vendor has a liner for the mud.
- viii. Friday – talent contest for child care centers; Smokey is judging. They really just need to make sure Hughes has everything set up. Pippi the clown will MC and ask Bob Lenz if he will assist.
- ix. Friday Xtreme ninja Mylo is bringing is own staff nothing has been communicated to Marybeth about what all is expected from us and from them. Cordless mic will be needed during the practice runs all day. 10 to 11 for competitors only so they can practice then 11 to 5 is open to the public. Axis is going to have a booth. Team competition this year to promote a rivalry of sorts between Teton and Lincoln county. Matt is wondering if the 40 is set in stone or if 50 can be the new max #. Peter brought up the point that it was pretty long already. Marybeth says we should treat is a whole new thing since we have a new vendor. One of the downfalls of the competition last year was the length. Need someone taking entries. This vendor is bringing staff to help out. Marybeth did most of it. Someone needs to take payments for the public taking money to run through. Marybeth and Matt will start doing the ninja in the morning at 10 and Peter will show up in the afternoon.
- x. Need someone to put out fires! That is officially Rachel. Gary says that we need to have at least one fair board member at the office each day to be a fire putter outer. The morning meeting will help with making decisions. Ninja – people will need to be checked in by 6pm – Marybeth can do it. Team organizer for ninja may or may not be needed but Peter can do it. Emily will try to sneak over after the beef show.
- xi. Saturday is the Pet show – judges can be law enforcement or other pet places. Matt was wondering if we could get 6 to 8 round tables for the exhibit hall. Exhibit hall stuff on Tuesday and Wednesday that the board can help out with. Anyone who is available to help on Tuesday during check in. Marybeth will be there. Pet show just need ribbons and handing them out. Pippi MC's with that as well. Make sure they have their supplies. Rachel will call the sheriffs office to see

if they would like to judge. Emily will do the pet show. Diaper derby – grab a box of supplies and Pippi is the MC again. Thomas can be there. Mark Newcomb is judging the diaper derby. For the Pie eating contest can we buy the smaller pies especially since it is little kids and buy 8” for adults. Should we designate someone to get the pies – Thomas will do that. Help set up and facilitate the pie eating contest – peter will do it.

- xii. Fish Pond – the authorization must be signed when they arrive. Most of the public leave in a five-gallon bucket or a cooler. The fish must be dead after the event. Grocery bags for the kids to put a fish in. Gary will do the fish pond. Need to make sure the water truck is filled up to put the water in. As long as we make every effort that fish need to be killed after the fish pond is over.
 - xiii. Fair Rodeo – Check in was chaotic last year. JH Rodeo puts it on a people expected to be able to bring a +1. Marybeth will be there at 5.
 - xiv. Check in Figure 8’s– Marybeth and Emily will do it. Inspections of cars Scott did it – someone should do it to learn a bit more. Gary will stay in the arena. Thomas and Peter can help inspect cars. Gary will walk to Scotty. Syd is the pit crew coordinator. Marybeth will shadow her to figure out what they do. She sets the cars and the heats. Ground flaggers – 4-5 people Gary got it. Infraction judges – Gary got it. Counters needed 8 volunteers and 1-2 people organizing – Thomas will be organizing. Need a camera to film each heat. Peter will count. Telling people about who made it to the next heat – Emily. In previous years they were paid for \$75. Counters need to be trained. Kaitlyn’s family did it last year. Staff will post of face book if anyone would like to count.
- d. Schedule additional meetings prior to Fair
 - i. Next board meeting is July 9th. Do we need to have an exhibit hall work day? Rachel does want to. Marilyn, Matt and Rachel have had an exhibit hall meeting every Tuesday at 11. The exhibit hall has been blacked out from July 14th until the end of fair. People need to help decorate. Construction crew needs to get in there and it needs to be cleaned. Then they can decorate. So probably an evening. Marilyn is looking into decorations to go with the theme. An idea for decorating was cowboy boots spray painted gold, we could ask people to donate old cowboy boots.
 - e. Out-of-the-Box Fair Promotional Brainstorm
 - i. Drone footage/photos – Sam approached Rachel about flying drones for fair. \$600 for half a day and access to all footage he takes. Future fair promotion. Last year Apres visuals made a video. It would be cool to see how many people are actually at the free concert with a drone. Rachel can figure out exactly what we could get out of it. Gary doesn’t think it is worth it. Peter said that it would just be money to spend to just sit on it. Emily mentions that going with the same video company is a better option. Rachel was wondering if he could spread it out through-out the week. Like 1 hour a day. Ask him to donate his time to get his name out. Board requests more details for what Sam Cook can do. Rachel will look into it.

V. NEW BUSINESS

ALL (60 mins)

- a. Fair Budget YTD, Peter – No updates.

- b. NEW wagon purchase, Bourbon Whiskey Ranch \$800 – Rachel found us a new wagon! Everyone she has talked to say there is no saving the wagon they currently own. Rachel would like to know if the board should buy this wagon? Maybe try to sell the old wagon? The wagon good for advertising. Marybeth motions to buy the wagon for \$800. Thomas seconds the motion. Emily asks if there is any more discussion. The board says that the wagon needs to be covered and out of the weather during the winter months. May just have to tarp it this winter or put it in our new stall barn. Can horses pull the wagon and have it in a parade around? Yes, the wagon does come with a tongue. The wagon for sale is the last one Bourbon Whiskey ranch has so we better make a move on it. Staff will post the old wagon on sale on facebook. All in favor. Passes unanimously.

VI. SPECIAL COMMITTEES UPDATE

ALL (20 mins)

- a. Concert, Peter
- b. Pig Wrestling, Thomas
- c. Ninja, Marybeth
- d. Rodeo, Emily
- e. Figure 8s, Gary
- f. Exhibit Hall, Marybeth/Rachel
- g. Horse Show, Marybeth
- h. Fair & Rodeo Royalty, Rachel
 - i. Meeting Thursday June 28, 5:30PM @ Fair Office – The board wanted to meet with the royalty before fair. Rachel created a schedule for them regarding handing out ribbons. Marybeth, Lauren, Gary and Rachel will be there. The Royalty Paegent will be at the Old Wilson Schoolhouse. Judges have been secured. Everything is set and ready to go. The board will have to make them aware of the changes. The board needs to make sure they get a signature from the girls that they have read and understand the updated rules.
 - ii. Benefits Package by Title
 - 1. Should they be able to keep it or is it a traveling item? The board needs to go through it and make sure things are up to date. Fenders would be made for their saddle. Benefits are now crystal clear for fair board and royalty what they get and don't get. Personal means personal. Emily asks if the board can vote to accept the benefits package. Rachel says yes that would not hurt. Everyone can keep their crown except the queen. The queen crown has always traveled. Would rather have the chaps back than the crown. Queen keeps the chaps and return the crown. Maybe Thoenig's make the crowns? Staff and the fair board need to be very clear about getting credit cards from parents. The next step regarding royalty items is to get a good clear inventory then give them back out. Horses leg wraps are in the inventory. Gary says we should take them out. Please add not to exceed \$5000 in the benefit package for the queen. Things that need a signature are contractual.
 - iii. Clinic on Friday August 10 is there interest? \$25 pp
 - 1. Renee Johnson was wondering if they would be interested in doing a clinic for the girls the night before. Something to ask if the girls would like to do it. At the Thursday meeting.

VII. MATTERS/ANNOUNCEMENTS FROM BOARD AND STAFF ALL (5 min)

- a. Bev Halpin Barrel Race – Went very smooth, Rachel was impressed. Except for the weather.
- b. World Series Team Roping – The Event went smooth but stall rentals and camping not so much. Ben Tibbets was great to deal with. Emily said that Ben has always like to come to Jackson. People just didn't like the camping fees.
- c. Citizenship 4-H to stain picnic tables on 6/28 @ 5:30PM
 - i. Fair Office reached out to volunteer groups to see if they would be interested in staining our tables for volunteer hours.
- d. Cathy Clay is very anxious about the lions' club tent cooking inside them. She is very concerned about the tent catching on fire. Lauren said she would like to go back and talk to her about what the fair board saying. The Fair board needs to talk to her about what we can do to negotiate. Thomas asks who the new fair board member is.
- e. Ice? – providing ice to vendors? Gary says we did used to have ice. Lauren said they will look into it. We did sell ice last year.

VIII. ADJOURN

- a. Marybeth motions to adjourn at 7:20 pm. Gary seconds the motion. All in favor. Passes unanimously.