Teton County Board of Health
Board Meeting
Minutes

January 23, 2018
Location: TC Public Health Boardroom
9:00 AM to 11:00 AM

Attendance:
Board Members: Joe Burke, David Dornan, David Peterson, Dan Forman, Scott Larsen, and Ingrid Krasnow; Travis Riddell-CHO on conference call by phone
Public Health Staff: Jodie Pond, Rachael Wheeler, Carol Chappelle, Kat Bratz, Sara Budge
Others: Keith Gingery, Claire Johnson, Trudy Funk, Michelle Weber
Excused: Natalia Macker, BCC

Agenda Item	TIME-FRAME		Tasks/Assignments
Call to Order & Quorum pronouncement	9:03 AM	Dan Forman, Chairman of the Board, called the meeting to order, and announced a presence of a quorum with six board members present.	
Accept the Minutes And Adopt Agenda	9:04 AM	David Dornan made a motion to approve the minutes from 10/31/2017 and David Petersen seconded the motion. All Board members in attendance voted to accept the minutes with the amendment and to adopt the agenda for today, January 23, 2018.	
Public Comment for Items Not on Agenda	9:05 AM	Claire Johnson from Prevention Management Organization (PMO) and Trudy Funk, ED of the Curran Seeley Foundation presented to the board their community outreach efforts for prescription drugs and the correct disposal process.	

		They plan to distribute their information throughout the community by distributing pamphlets to all the doctor's offices. Trudy explained how their outreach process will have a different theme every month to grab their audience's attention. The program plans to purchase advertising and work with the coroner and Jackson Police Department to make this opportunity available to the public and attract interest. It was asked by the board how serious of a threat opiate abuse was in Teton County and Rachael Wheeler, PHRC, confirmed from her discussion with Dr. Blue that 7% of deaths were from opiate usage. Claire and Trudy's purpose for their presentation is to formally ask the board to be partners in getting this information public, distribute the information cards to the health offices and permission to publish the student's art work on the back of the cards. David Petersen offered his personal knowledge and expertise in moving forward. Also, Dr. Riddell suggested the outpatient pharmacy for St John's to be used a resource.	
Action Items from last meeting: Letter to the Town of Jackson – Appointment of a Town Liaison	9:23 AM	Jodie explained that the first step was to send a letter to the Town of Jackson asking that a Town Council member be appointed to the board. Dan will ask the board to sign the letter today and send it to the Town. The next step is to look at a resolution from the Town if agreed to participate with District Board of Health. Dan made motion for the letter to be signed, Scott Larsen seconded.	
Responsible Beverage Server Training Resolution		Keith explained the history of how beverage server training works in the Town. The Town decided to update their ordinance to require beverage server trainings if a liquor establishment fails a compliance check. Keith further explained that the County has never adopted that process and suggests the County adopts what the Town practices since it works well. There are only proposed rules because the County does not have rules of their own and only follows the State Statue.	At the next meeting, present to commissioners to adopt for county.

		Keith then explained how liquor licenses work, the differences and where the licenses mostly exist. He then walked through the proposed licenses rules that would go into effect January 2019, while clarifying who has jurisdiction within the town and the County. If the establishment or employee had three or more compliance convictions, the liquor license will be suspended for 120 days or revoked are the standards that the commissioners would be able to look at if beverage serving was violated. Keith went on further to explain that the Town has gone through the process of revoking a license, but not through these specific rules.	Keith will write models for the next level up as requested by David Petersen.
		Michelle Weber with Town of Jackson Police explained there has been one failure in the past 12 months where the business failed their third test. Out of 82 compliance checks, only ten have failed compliance. Liquor license renewals are up February 28th and according to the ordinance, establishments with failed compliance checks may be suspended for 120 days or revoked. Although it has not hit the papers yet, the Town council will be considering this. The public will be given an advanced warning for when compliance checks will be happening.	Jodie will look for the paper article regarding the number of compliance checks from the previous year.
		Keith explained how educating the restaurants and mandating trainings and fines work. The Board of Health must decide to either follow the Town model and get the County to adopt the Town rules - trainings are not mandatory until there is a mistake or develop rules whereas the County exceeds the Town rules and makes the training mandatory. This led into the issue of sloshies and discussing the workshop where the Commissioners have left the liquor dealers to sort this sealing matter out themselves.	
		Keith suggested that the BOH appoint a subcommittee to work together over the next two months to get a better format and debate if the BOH	

		should develop its own liquor rules or stay at town level. A couple of items for discussion; (1) creating standards for renewals of licenses and if someone fails, need to take extra training and (2) Issue of open containers in vehicles such as sloshies. Dr. Riddell voiced the concern for training and failure of compliance checks. From his understanding there are not many from the County level or from the Sheriff Department and voiced concern about how these requirements would be enforced. Michelle explained TIPS training to the board; there are three trained officers with 18 different trainings, all four hours each. She also explained how some establishments have voluntarily come on board, while others have not. The program has seen lots of positive feedback from participants and out of 68 town licenses, Michelle has personally trained nine. After clarifying the TIPS training, BOH discussed the data backing up underage drinking throughout Teton County. Claire with PMO explained that underage drinking has been identified as a problem and that one can find several county arrests for underage drinking. Jodie brought up the three main data points; parents, older siblings and establishments. The group further discussed how often compliances are done and where the funding comes from. The discussion ended with the development of a volunteer committee to further discuss a resolution before the next meeting. This sub committee of Scott Larsen, David Dornan, Joe Burke and Dan Forman will work with Claire Johnson, Keith Gingery and the Sheriff's Department. This sub committee will submit changes and present to the full board of the final product.	
Public Health Nursing Models		Jodie brought the Public Health Nursing Model to the attention of the board. Jodie explained that the board needs to choose the model that they will endorse and then take to the County Board of Commissioners. The workshop is currently scheduled for February 12th at 10:30am and they will have 45 minutes to present. The Commissioners will make the	

		final decision about which model will be chosen for the County and for the State. Jodie re-iterated the difference between each model; currently, the County is using the Hybrid system and it has been working well financially and throughout the program. The BOH took a hand vote to decide which system they wanted and explained why. No hands were raised for All State, Dr. Larsen raised his hand for All County and David Dornan, Dan Forman, Joe Burke, David Petersen and Ingrid Krasnow raised their hands for the Hybrid system. Dr. Larsen explains he likes the all County system because it will cost less money over time. Joe Burke explains he doesn't think there is a positive or negative to get employees to reside in Teton County and thinks that the state and county has been positive and clearly the model has been working. Burke suggests that maybe in the future, we will have a better model to work by but there is not perfect solution. Dan Forman likes the fluidity between State and County and comments how it is not only taxable but recognizes there must be a reason the State is going toward the Hybrid model. David Dornan comments that he believes the counties are stronger with good collaboration between the two entities. David Petersen selected Hybrid because he thinks is the most adaptable and appreciates the flexibility. Ingrid did not comment.	
Reports:		No reports to share.	
New Business: FY 17 Budget	10:40am	Carol Chappelle, Accounting Specialist for Public Health presented the 2017 budget and then summarized. The 2017s budget was created in January 2016. Carol reviewed the budget for each department and what was distributed within the divisions. Carol mentioned the biggest expense is staff salaries and went over all of the grants received by the department. Jodie mentioned she had Carol present these numbers	Carol will break the budget down by employee for division for hours worked and send to Dan.

		because she wanted the BOH to see where the whole year ended up. The goal for this upcoming fiscal 2019 budget is to keep expenses and revenue the same apart from additional personnel that is being requested. Public Health is requesting a Patient Registration Clerk position to assist with the overly busy Clinic Front Desk and the number of calls and appointments that must be addressed. If the position is not approved, according to the collected data, there will have to be a program(s) cut due to increase in demand for services but not enough available staff. In addition, we will be requesting another Environmental Health Specialist due to an increase in demand for services.	
Rules Review – Body Art, Pool & Spa, and Food		Sara Budge, Environmental Supervisor, updated the BOH that her office is finely fully staffed. Sara also reported that she is excited for her new team and how the internal EH Departmental retreat went well. Sara reviewed the Food Codes, explaining when the FDA releases a new model, the State adopts it and then Environmental Health adopts it. The FDA refreshes the model every four years and currently the most current model is being used. Sara went on to explain that there is no Federal model for Pool and Spa codes, but there is a possibility of adopting a new pool code. Sara reported that the Body Art code has been the same since 2008 and wants to open this up in April to all facilities for comment and changes. Body Art license renewals are due January 1st and ideally she would want to have this done before 2019. Sara suggested that the new code be available for public comment for 45 days, once the new product exists. This would probably be a two to three month informal process. Sara wants to open it to the practitioners because they are more familiar with what is available, and it also limits their competition.	Sara will contact the Board of Cosmetology and request a list of cosmetologists in Teton County. She will also ask if a cosmetologist license would cover micro blading.

Updates from Public Health Staff: New Business	10:52 am	There is an Opiate Workshop, details TBD. Joe Burke received an email from the State regarding opiates. The State is offering nurses two hours of continuing education but the nurses didn't want to participate in this training.	
Meeting Adjourned	11:09 AM	Joe Burke made a motion to adjourn the meeting and Dr. Larsen seconded. Meeting Adjourned.	

Meeting Minutes Approved Signature Page

3/20/18

Dan Forman, DVM Chairperson

Date